Requirements for Biology Department Scholarship Applications

A separate complete application MUST be submitted for each scholarship sought

A complete application consists of three things:

1. A completed cover sheet indicating the scholarship requested. The cover sheet is available on the Biology Advising Center website (http://biology-web.nmsu.edu/advising)
2. An original, signed, letter of application. This letter must be contained on a single sheet, although this sheet may be printed on both sides. The letter should detail your reasons for seeking the scholarship and your accomplishments.
3. UNOFFICIAL transcripts. These can be requested from the Registrar’s office at NMSU. This transcript must include the most recent completed semester, i.e. applications in the Spring must include completed grades for the previous Fall semester. Please DO NOT provide a Banner (my.nmsu) printout of your grades. If you have transferred from another institution, you must include transcripts from there also.

These three items should be stapled together (top left) and hand-delivered to the Biology office no later than end of business on April 23, 2010.

No electronic delivery is accepted.

Please note:

The different scholarships available may have specific requirements concerning the major, the future career aims, GPA or current standing. Please read the instructions and be sure you are eligible.

While you may print the documents on any paper you wish, the use of expensive cotton or other high end papers will have no impact on the award.

Please DO NOT submit your information in any kind of binder or packet and do not fold the application into an envelope.